

**STATEMENT SHOWING THE SANCTIONED STRENGTH AND IN POSITION STRENGTH OF THE
RAJYA SABHA SECRETARIAT (AS ON 01.04.2017)**

<i>Sl.No.</i>	<i>Designation</i>	<i>Level in Pay Matrix</i>	<i>Corresponding to the Pre- revised scale</i>	<i>Sanction ed</i>	<i>In Position Strength</i>	<i>Group</i>
1	Secretary-General	Level -18 Rs. 2,50,000 (fixed)	Rs. 90,000 (Fixed)	1	1	A
2	Secretary	Level -17 Rs. 2,25,000 (fixed)	Rs. 80,000 (Fixed)	1	1	A
3	Additional Secretary	Level -15	HAG Scale (Rs. 67000-79000)	2	2	A

LEGISLATIVE, FINANCIAL, EXECUTIVE & ADMINISTRATIVE SERVICE

4	Joint Secretary	Level -14	Rs. 37400-67000+ 10000	8	7	A
5	Director	Level -13	Rs. 37400-67000+ 8700	15	14	A
					+1 (on dep.)	
6	Director (Finance)	Level -13	Rs. 37400-67000+ 8700	1	0	A
7	Joint Director and Deputy Director	Pre-revised Level -12	Rs. 15600-39100+ 8000 Rs. 15600-39100+ 7600	38	37	A
8	Assistant Director and Executive Officer	Level -11 Level -10	Rs. 15600-39100+ 6600 Rs. 15600-39100+ 5400	56	52	A
					+ 2 (on dep.)	A
					+1 (under suspension)	
					+43 (In situ)	
9	Senior Legislative/Executive/Committee/ Protocol Assistant	Level -8	Rs. 9300-34800+ 4800	160	88	B
					+ 1 (with lien)	
					+16 (In situ)	
10	Senior Clerk and Junior Clerk	Level -6 Level -4	Rs. 9300-34800+ 4200 Rs. 5200-20200+ 2400	188	109	B
					+2 (with lien)	
					18	C
					+1 (with lien)	

LIBRARY, REFERENCE, RESEARCH, DOCUMENTATION & INFORMATION SERVICE

11	Joint Secretary	Level -14	Rs. 37400-67000+ 10000	1	0	A
12	Director (R & L)	Level -13	Rs. 37400-67000+ 8700	3	3	A
13	Joint Director and Deputy Director	Pre-revised Level -12	Rs. 15600-39100+ 8000 Rs. 15600-39100+ 7600	9	9	A
14	Assistant Director and Research Officer	Level -11 Level -10	Rs. 15600-39100+ 6600 Rs. 15600-39100+ 5400	8	8	A
15	Research Assistant	Level -8	Rs. 9300-34800+ 4800	14	5	B
16	Junior Library Assistant	Level -6	Rs. 9300-34800+ 4200	2	0	B

VERBATIM REPORTING SERVICE

17	Joint Secretary	Level -14	Rs. 37400-67000+ 10000	1	1	A
18	Director (Reporting)	Level -13	Rs. 37400-67000+ 8700	2	2	A
19	Joint Director (Reporting) and Deputy Director (Reporting)	Pre-revised Level -12	Rs. 15600-39100+ 8000 Rs. 15600-39100+ 7600	31	26	A
20	Parliamentary Reporter and Junior Parliamentary Reporter	Level -11 Level -10	Rs. 15600-39100+ 6600 Rs. 15600-39100+ 5400	14	3	A

PRIVATE SECRETARIES AND STENOGRAPHIC SERVICE

21	Director (PSSS)	Level -13	Rs. 37400-67000+ 8700	1	1	A
22	Joint Director (PSSS) and Deputy Director (PSSS)	Pre-revised Level -12	Rs. 15600-39100+ 8000 Rs. 15600-39100+ 7600	14	12	A
					+2 (on dep.)	A
					+10 (In situ)	

23	Senior Private Secretary and Private Secretary	Level -11 Level -10	Rs. 15600-39100+ 6600 Rs. 15600-39100+ 5400	27	16 +1 (on dep.) +31 (In situ)	A A
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24	Personal Assistant	Level -7	Rs. 9300-34800+ 4600	34	+18 (in situ)	B
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25	Stenographer	Level -6	Rs. 9300-34800+ 4200	36	9 +1 (with lien)	B
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SIMULTANEOUS INTERPRETATION SERVICE

26	Joint Secretary	Level -14	Rs. 37400-67000+ 10000	1	1	A
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27	Director (Interpretation)	Level -13	Rs. 37400-67000+ 8700	2	1	A
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28	Joint Director (Interpretation) and Deputy Director (Interpretation)	Pre-revised Level -12	Rs. 15600-39100+ 8000 Rs. 15600-39100+ 7600	19	18 +1 (on dep.)	A A
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29	Parliamentary Interpreter and Junior Parliamentary Interpreter	Level -11 Level -10	Rs. 15600-39100+ 6600 Rs. 15600-39100+ 5400	9	5	A A
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PRINTING & PUBLICATIONS SERVICE

30	Director (P&P)	Level -13	Rs. 37400-67000+ 8700	1	0	A
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31	Joint Director (P&P) and Deputy Director (P&P)	Pre-revised Level -12	Rs. 15600-39100+ 8000 Rs. 15600-39100+ 7600	3	3	A A
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32	Assistant Director (P&P) and Printing Officer	Level -11 Level -10	Rs. 15600-39100+ 6600 Rs. 15600-39100+ 5400	5	4 +1 (in situ)	A A
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33	Senior Printing Assistant and Printing Assistant	Level -8 Level -7	Rs. 9300-34800+ 4800 Rs. 9300-34800+ 4600	24	23	B B
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34	Proof Reader and Junior Proof Reader	Level -6 Level -5	Rs. 9300-34800+ 4200 Rs. 5200-20200+ 2800	20	8	B C
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35	IBM Operator	Level -6	Rs. 9300-34800+ 4200	2	0	B
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36	Reprographer Grade-I	Level -5	Rs. 5200-20200+ 2800	9	9	C
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37	Binder Grade-I	Level -5	Rs. 5200-20200+ 2800	1	1	C
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38	Reprographer Grade-II	Level -4	Rs. 5200-20200+ 2400	9	9	C
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39	Binder Grade-II	Level -4	Rs. 5200-20200+ 2400	1	0	C
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EDITORIAL AND TRANSLATION SERVICE

40	Joint Secretary	Level -14	Rs. 37400-67000+10000	1	1	A
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41	Director (E & T)	Level -13	Rs. 37400-67000+ 8700	2	2	A
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42	Joint Director (E&T) and Deputy Director (E&T)	Pre-revised Level -12	Rs. 15600-39100+ 8000 Rs. 15600-39100+ 7600	11	11 +7 (in situ)	A A
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43	Assistant Director (E&T) and Editor	Level -11 Level -10	Rs. 15600-39100+ 6600 Rs. 15600-39100+ 5400	52	44 +6(in situ)	A A
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44	Translator	Level -8	Rs. 9300-34800+ 4800	45	10 +5 (with lien)	B
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PARLIAMENT SECURITY SERVICE

Non-Technical Wing

45	Director (S)	Level -13A	Rs. 37400-6700+8900	1	1	A
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46	Joint Director (S) and Deputy Director (S)	Pre-revised Level -12	Rs. 15600-39100+ 8000 Rs. 15600-39100+ 7600	12	12	A A
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47	Assistant Director (S) and Security Officer	Level -11 Level -10	Rs. 15600-39100+ 6600 Rs. 15600-39100+ 5400	23	20 +3 (on dep.) +5 (in situ)	A A
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48	Senior Security Assistant, Security Assistant Grade-I and Security Assistant Grade-II	Level -8 Level -7 Level -6	Rs. 9300-34800+ 4800 Rs. 9300-34800+ 4600 Rs. 9300-34800+ 4200	146	118 +5 (on dep.) +1(with lien)	B B B
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49	Sanitary Attendant Grade-I,	Pre-revised	Rs. 5200-20200+ 2200	51	51	C
	Sanitary Attendant Grade-II,	Level -3	Rs. 5200-20200+ 2000			C
	Farash and	Level -2	Rs. 5200-20200+ 1900			C
	Sanitary Attendant Grade-III	Level -2	Rs. 5200-20200+ 1900			C

Technical Wing

50	Deputy Director (Technical)	Level -12	Rs. 15600-39100+ 7600	1	1	A
51	Security Officer (Technical)	Level -10	Rs. 15600-39100+ 5400	1	1	A
52	Senior Security Assistant (Technical)	Level -8	Rs. 9300-34800+ 4800	7	2	B
53	Security Assistant Grade-I (Technical)	Level -7	Rs. 9300-34800+ 4600	7	2	B

DRIVERS & DESPATCH RIDERS SERVICE

54	Staff Car Driver (Special Grade)	Level -7	Rs. 9300-34800+4600	4	4	B
55	Staff Car Driver Grade-I,	Level -6	Rs. 9300-34800+4200	30	25	B
	Staff Car Driver Grade-II and	Level -5	Rs. 5200-20200+ 2800			C
	Staff Car Driver (Ordinary Grade)	Level -4	Rs. 5200-20200+ 2400			C
56	Despatch Rider	Level -4	Rs. 5200-20200+ 2400	9	8	C
57	Cleaner-cum-Helper	Level -2	Rs. 5200-20200+ 1900	4	2	C

MESSENGER SERVICE

58	Assistant Attendant to Chairman/Sr. Chamber At	Level -4	Rs. 5200-20200+ 2400	9	8	C
59	Attendant Grade-I/Chamber Attendant,	Pay-revised	Rs. 5200-20200+ 2200	286	278	C
	Attendant Grade-II and	Level -3	Rs. 5200-20200+ 2000		+1 (on dep.)	C
	Attendant Grade-III	Level -2	Rs. 5200-20200+ 1900		+2(with lien)	C
					+1(under suspension)	
60	Attendant Grade-III (ex-cadre)	Level -2	Rs. 5200-20200+ 1900	1	1	C
61	Bearer Grade-I	Level -5	Rs. 5200-20200+2800	3	3	C
62	Bearer Grade-II	Level -4	Rs. 5200-20200+2400			C

RSTV

63	Director (Finance & Accounts)	Level -13	Rs. 37400-67000+8700	1	0	A
64	Director (Administration)	Level -13	Rs. 37400-67000+8700	1	1	A
65	Joint Director (Administration)	Pre-revised	Rs.15600-39100+8000	1	0	A
66	Deputy Director (Finance & Accounts)	Level -12	Rs.15600-39100+7600	2	2	A
67	Assistant Director (Administration)	Level -11	Rs.15600-39100+6600	3	1	A
68	Executive Officer (Finance & Accounts)	Level -10	Rs.15600-39100+5400	1	1	A
69	Executive Officer	Level -10	Rs.15600-39100+5400	3	2	A
70	Accounts Officer	Level -10	Rs.15600-39100+5400	1	0	A
71	Assistant (Finance & Accounts)	Level -7	Rs. 9300-34800+4600	3	3	B
72	Assistant (Administration)	Level -7	Rs. 9300-34800+4600	9	8	B
73	Assistant (RSTV)	Level -7	Rs. 9300-34800+4600	1	1	B
74	Cashier	Level -4	Rs. 5200-20200+2400	1	1	C
75	Senior Clerk (Admn.) & (Finance & Accour	Level -4	Rs. 5200-20200+2400	12	11	C

TOTAL

1518

1310

(included 16
deputationist+ 13 with
lien & +2 under
suspension)

TENURE POSTS

LEGISLATIVE, FINANCIAL, EXECUTIVE AND ADMINISTRATIVE SERVICE

76	Under Secretary	Level -11	Rs. 15600-39100+6600	1	1	A
77	Executive Officer	Level -10	Rs. 15600-39100+ 5400	1	1	A

78	Senior Clerk	Level -6	Rs. 9300-34800+ 4200	1	1	B
79	Junior Clerk	Level -4	Rs. 5200-20200+ 2400	4	3	C

PRIVATE SECRETARIES AND STENOGRAPHIC SERVICE

80	Secretary to Leader of Opposition	Pre-revised	Rs. 15600-39100+8000	1	1	A
81	Deputy Director (PSSS) for HDC	Level -12	Rs. 15600-39100+7600	1	0	A
82	Officer on Special Duty (for HC)	Level -13	RS. 37400-67000+8700	1	1	A
83	Director (PSSS)	Level -13	RS. 37400-67000+8700	1	1	A
84	Additional Private Secretary	Level -11	Rs. 15600-39100+ 6600	1	1	A
85	Assistant Private Secretary	Level -8	Rs. 9300-34800+4800	1	2	B
86	Senior Private Secretary	Level -11	Rs. 15600-39100+ 6600	21	19	A
87	Private Secretary	Level -10	Rs. 15600-39100+ 5400	8	5	A
88	Personal Assistant	Level -7	Rs. 9300-34800+ 4600	6	6	B
89	Personal Assistant (Hon'ble Deputy Chairm.	Level -6	Rs. 9300-34800+4200	1	1	B

DRIVERS AND DESPATCH RIDERS SERVICE

90	Staff Car Driver Grade-O.G.	Level -4	Rs. 5200-20200+ 2400	1	1	C
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MESSENGER SERVICE

91	Personal Attendant to Chairman	Level -4	Rs. 5200-20200+ 2400	2	0	C
92	Attendant Grade-II	Level -3	Rs. 5200-20200+ 2000	1	1	C
93	Attendant Grade-III	Level -2	Rs. 5200-20200+ 1900	29	23	C

TOTAL			79*	68
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*(4 posts kept in abeyance one post of personal Attendant to chairman, one post of Attendant Gr. III and two posts

JUDGES INQUIRY COMMITTEE

94	Secretary to the Committee	Level -17	Rs. 80,000/- (fixed)	1	1	A
			Rs. 2,25,000 (fixed)			
95	Joint Secretary (Admn/ Vigilance)	Level -14	Rs. 37400-67000+GP Rs. 10000/-	1	1	A
96	Deputy Director (Admn./Vigilance)	Level -12	Rs. 15600-39100+GP Rs. 7600/-	2	0	A
97	Deputy Director (P.S. & Steno Service)	Level -12	Rs. 15600-39100+GP Rs. 7600/-	2	1	A
98	Assistant (Admn.)	Level -7	Rs. 9300-34800+GP Rs. 4600/-	2	1	B
99	Personal Assistant	Level -7	Rs. 9300-34800+GP Rs. 4600/-	3	0	B
100	Staff Car Driver (Ordinary Grade)	Level -4	Rs. 5200-20200+GP Rs. 2400/-	2	0	C
101	Attendant Grade -III	Level -2	RS. 5200-20200+GP Rs. 1900/-	3	0	C

TOTAL			16	4
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	regular employees		=		1310
	Tenure employees		=		68
	JIC employees		=		4
	Casual Labourer/Sessional messenger		=		145
	Contractual/Consultant employees		=		23
	Total In Position Strength of the Rajya Sabha Secretariat		=		1550