

**PARLIAMENT OF INDIA
RAJYA SABHA SECRETARIAT
RAJYA SABHA TELEVISION**

No.RS.1/5/2017-RSTV/XIX

Date 6 June, 2017

Walk-in-Interviews/Skill Tests for various professional positions of Rajya Sabha Television (RSTV)

Rajya Sabha Television (RSTV) proposes to hold Walk-in-Interviews / Skill Tests, as required, for engagement of suitable candidates to various professional positions on contract basis for a period of two years. Names of the professionals, positions to be filled, maximum fee payable, number of vacancies and the eligibility conditions for the same are indicated in **Annexure – ‘A’**. Only Indian citizens between 21 to 58 years of age are eligible to apply. The monthly professional fee payable for these positions is negotiable and shall be determined on the basis of applicants’ last fee drawn, expertise, experience and professional standing.

2. Interested and eligible candidates may appear for Walk-in-Interviews / Skill Tests as per the schedule given in **Annexure – ‘B’** at the office of Rajya Sabha Television, 3rd Floor, Talkatora Stadium, Annexe Building, New Delhi-110001 along with the application form duly filled up and signed as given in **Annexure – ‘C’** and self attested photocopies of the testimonials/certificates. Original testimonials/certificates are not required at the time of interview. Original documents of the selected candidates will be verified later, before they are engaged. No TA/DA will be paid for the interview.

3. Candidates are advised to go through the eligibility conditions carefully and appear for walk-in-interview only if they fulfil all essential qualifications for the professional position for which they intend to appear. Candidates may kindly note that their experience as freelancer will not be taken into account while calculating their experience in the respective fields if the exact period or number of days worked as freelancer are not furnished by way of verifiable documentary evidence.

Additional Director (RSTV)

Details

Sl. No.	Professional Position	Maximum Monthly Fee (in Rs.)	No. of Positions to be filled	Eligibility Conditions
1	Producer (Hindi)	60,000/-	2	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> i. Graduate from a recognized University/ Institution; and ii. At least 6 years’ experience in media with at least 4 years’ experience in production or desk assignment in television. <p>Desirable: Degree/Diploma from a recognised University /Institution in Journalism or Mass Communication or Electronic Media.</p>
2	Associate Copy Editor (New Media)	48,000/-	2 (1 Hindi, 1 English)	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> i. Graduate from a recognised University/ Institution; and ii. At least 4 years’ experience in media with at least 3 years’ experience of online setup of any print or electronic media organisation/ publishing house. <p>Desirable: Degree/ Diploma from a recognised University/ Institution in Journalism or Mass Communication or Electronic Media.</p>
3	Senior Anchor (Hindi)	1,20,000/-	1	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> i. Graduate from a recognised University/ Institution; and ii. At least 8 years’ experience of reporting or production in television channel. <p>Desirable:</p> <ul style="list-style-type: none"> i. At least 5 years’ experience of anchoring in television channel in Hindi or English: and ii. Degree/ Diploma from a recognised University/ Institution in Journalism or Mass Communication or Media Production

4	Anchor (Hindi)	60,000	2	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> i. Graduate from a recognised University/ Institution; and ii. At least 4 years' experience of reporting or production in television channel. <p>Desirable:</p> <ul style="list-style-type: none"> i. At least 2 years' experience of anchoring in television channel in Hindi or English: and ii. Degree/ Diploma from a recognised University/ Institution in Journalism or Mass Communication or Media Production
5	Senior Guest Coordinator	84,000/-	1	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> i. Graduate from a recognised University/ Institution; and ii. At least 6 years' experience in a television channel in guest coordination
6	Guest Coordinator	36,000/-	1	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> i. Graduate from a recognised University/ Institution; and ii. At least 3 years' experience in a television channel in guest coordination.
7	Junior Guest Coordinator	24,000/-	2	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> i. Graduate from a recognised University/ Institution; and ii. At least one year experience of working in a television channel in guest co-ordination or reporting or production.
8	Video Librarian	54,000/-	2	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> i. Graduate from a recognised University/ Institution; and ii. At least 5 years' experience in organizing the video library, video archiving in a television channel. <p>Desirable</p> <p>At least 2 years' experience in video editing in Non-linear format in a television channel/Production house</p>
9	Store Keeper	24,000	2	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> i. Graduation from a recognised university / institution; and ii. At least 2 years' experience in managing stores in television channel or production house

Schedule for Walk-in-Interviews / Skill Tests

S. No.	Professional Positions	Date and Time
1	Producer (Hindi) -2	Friday, 16 June, 2017 Reporting Time : 10:30a.m. Interview /Skill Test : 11:30 a.m.
2	Associate Copy Editor (New Media) -2 (1Hindi & 1 English)	Friday, 16 June, 2017 Reporting Time : 11:30 a.m. Interview /Skill Test : 01:00 p.m.
3	Senior Anchor (Hindi)- 1	Friday, 16 June, 2017 Reporting Time : 12:00 noon Interview /Skill Test : 03:00 p.m.
4	Anchor (Hindi) – 2	Friday, 16 June, 2017 Reporting Time : 12:30 p.m. Interview /Skill Test : 04:00 p.m.
5	Senior Guest Coordinator -1	Friday, 16 June, 2017 Reporting Time : 02:00 p.m. Interview /Skill Test : 05:00 p.m.
6	Guest Coordinator -1	Saturday, 17 June, 2017 Reporting Time : 10:30 a.m. Interview /Skill Test : 11:30 p.m.
7	Junior Guest Coordinator- 2	Saturday, 17 June, 2017 Reporting Time : 12:00 noon Interview /Skill Test : 01:00 p.m.
8	Video Librarian- 2	Saturday, 17 June, 2017 Reporting Time : 02:00 p.m. Interview /Skill Test : 03:00 p.m.
9	Store Keeper - 2	Saturday, 17 June, 2017 Reporting Time : 03:00 p.m. Interview /Skill Test : 04:00 p.m.

APPLICATION FORM

(Applicants must read the general instructions as given in **Annexure - 'D'** before filling up the application form)

*Recent passport
size self-attested
photograph*

Professional Position applied for: _____

1. **Name** : _____
2. **Father's /
Husband's Name** : _____
3. **Age:** _____ **Yrs.** **Date of Birth:** _____ **Sex :** ____
4. **Nationality** : _____
5. **Residential Address:**
Temporary : _____
District: _____ **State:** _____ **Pin:** _____
Permanent : _____
District: _____ **State:** _____ **Pin:** _____
6. **Telephone No.** _____ **Mobile No.** _____
 (with STD Code)
7. **E-mail ID:** _____
8. **Educational /Professional Qualifications (Matriculation onwards):**

Sl. No.	Class / Degree/Diploma/ Certificate	Name of the University/Board/ Institution	Year	Main Subjects	Division/ Percentage of Marks

9. Professional Experience:

Name of Organization	Position held	Details / Nature of the work performed	From	To

10. Total emoluments/fee last drawn : _____

DECLARATION

I declare that I fulfil the eligibility conditions as prescribed for the position applied for by me and that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/engagement is liable to be cancelled/terminated.

Place : _____

Date : _____

(Candidate's Signature)

General Instructions

1. Candidates are required to apply strictly as per the prescribed application format as given in **Annexure - 'C'**. Applications in any other format are liable to be rejected.
2. Applications should be typewritten or written in Block Letters. Applications which are illegible or do not conform to general instructions or are incomplete are liable to be rejected.
3. Candidates appearing for more than one professional position are required to fill up separate application for each position.
4. Copies of documents/certificates vis-à-vis educational qualifications, experience, etc. are required to be attached with the application. However, final selection will be subject to verification of original certificates/documents.
5. Any **misrepresentation or concealment of facts** or submission of **false information** on the part of any applicant shall render him/her ineligible/disqualified for engagement in RSTV for any professional position, **besides further action as deemed fit**.
6. No correspondence or personal inquiry whatsoever in respect of the interviews shall be entertained after the interviews.
7. Candidates appearing for walk-in interviews shall not be entitled for payment of any TA/DA.
8. Candidates are strictly advised against canvassing in any form or manner. Any canvassing for or on behalf of any candidate shall render him/her ineligible/disqualified for being considered for engagement in RSTV for any professional position.
9. Rajya Sabha Secretariat/RSTV reserves the right to cancel the process of engagement of professionals at any stage without any notice and without assigning any reason(s) therefor.