

Examination Scheme for Recruitment to the post of Parliamentary Reporter (English)

The Examination Scheme for recruitment to the post of Parliamentary Reporter (English) in the Rajya Sabha Secretariat consists of four stages -

- 1. Preliminary Examination**
- 2. Skill Test**
- 3. Main Examination**
- 4. Interview**

1. Preliminary Examination (Objective Type-Multiple choice answers)

The Preliminary Examination is a screening test for selection of candidates for the main examination and is of objective type. It consists of only one paper of **180 marks (Duration- 3 hours)** having three parts as indicated below:

Paper	Subject	Marks	Duration
Part A	General Intelligence (60 questions)	60	3 hours
Part B	General Awareness (60 questions)	60	
Part C	English Language (60 questions)	60	

The marks secured by the candidates in this examination are not counted for the preparation of final merit list.

2. Skill Test

Candidates qualifying the preliminary examination for the post of Parliamentary Reporter (English) will have to appear for skill test (Shorthand Test) as given below and no candidate who does not qualify skill test will be allowed to sit for further stages of recruitment process.

Stenography Test at the speed of 160 w.p.m. in English

Test	Duration	Marks
Dictation of test passage in English at the speed of 160 words per minute.	10 Minutes	100
Transcription of test passage	1 hour 30 minutes (which includes 10 minutes for reading of notes).	

Stenography Test at the speed of 140 w.p.m. in English

Test	Duration	Marks
Dictation of test passage in English at the speed of 140 words per minute.	10 Minutes	100
Transcription of test passage	1 hour 20 minutes (which includes 10 minutes for reading of notes).	

- (i) Dictation of trial passage of 2 minutes duration will be given before the test passage in Stenography Test;
- (ii) Separate merit lists of candidates who qualify the Skill Test @ 160 w.p.m. and @140 w.p.m. will be prepared; and
- (iii) The candidates from the list of candidates who qualify the Skill Test @ 160 w.p.m. will be selected first for appointment and in case any vacancy remains unfulfilled after exhausting this list of candidates, the candidates from the list of candidates who qualify the Skill Test @140 w.p.m. will be considered in order of their merit in the list.

3. Main Examination (Descriptive Type)

The Main Examination is of descriptive type and consists of the following paper:

Paper	Subject	Marks	Duration
Paper I	English Language	80	2 hours

4. Interview (20 marks)

The interview is structured to evaluate the interests, knowledge, traits, aptitude, skills etc. of the candidates with a view to assess his/her overall personality and to judge his/her suitability for the post.

5. Minimum Qualifying Marks

The minimum qualifying percentage of marks in **Interview** is as follows:-

Category	SC/ST	OBC	UR
Minimum qualifying percentage of marks.	40%	45%	50%

6. Merit List

Merit list is prepared based on the overall marks obtained in Skill Test (100 marks), Main Examination-Descriptive Type (80 marks) and Interview (20 marks). Candidates eliminated at any stage of recruitment process are not included in the final merit list.

Note: Candidates will first be tested in Stenography Test at the Speed of 140 w.p.m. and only those who qualify Stenography Test at the speed of 140 w.p.m. will be tested in Stenography Test at the speed of 160 w.p.m.