

RAJYA SABHA SECRETARIAT
(RECRUITMENT CELL)

INDICATIVE SYLLABUS OF EXAMINATION FOR THE POST OF STAFF CAR DRIVER (ORDINARY GRADE) [Departmental as well as Direct Recruitment]

WRITTEN EXAMINATION

Questions shall be of matriculation level and shall be in consonance with the essential eligibility and functional requirements prescribed for the post.

Part A - General Awareness

Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The Test will also include questions relating to India and its neighbouring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

Part B - General Intelligence and Elementary Math

General Intelligence - It would include questions of non-verbal type. The Test will include questions on similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non-verbal series, etc.

Elementary Math - Fundamental arithmetic operations, discount, percentage, profit & loss, simple interest, time & work, LCM & HCF, time & distance, number system, ratio, average, fractions, decimals, etc.

Part C - General English and General Hindi

Candidate's understanding of the basics of English and Hindi Languages, its vocabulary, grammar, sentence structure, synonyms, antonyms and their correct usage, etc. and writing ability would be tested.

Part D -

(i) Traffic Rules & Regulations and other aspects related to driving duty

In this part candidates will be asked Questions on traffic rules & regulations, ability to recognize traffic signals, traffic signs, hand signals, road markings, documentation required while driving, emergency handling techniques and other aspects related to driving duty.

(ii) Driving Techniques and basic Motor Car Mechanism

Questions on Driving Technique & Motor Car Mechanism shall aim at testing the candidate's knowledge of driving skills and procedures, fuel efficiency and fuel economy, basic maintenance of the vehicle, servicing, tools required with the vehicle, types of vehicles, simple queries about the assemblies of vehicle systems, etc.

SKILL TEST

Skill Test shall aim to assess candidates' driving skills including his/her knowledge of motor driving, Traffic Regulations and motor mechanics. The candidates would also be tested for his knowledge of identifying and removing minor defects in vehicles.
