

RAJYA SABHA SECRETARIAT

APPLICATION FORM FOR DISTINGUISHED VISITORS GALLERY (DVG) PASS

Date: _____

To,
The Secretary-General,
Rajya Sabha.

Sir,

Kindly provide me DVG Pass(es) for the persons, as per the details mentioned in the format overleaf, to watch the proceedings of the Rajya Sabha for the sitting to be held on _____.

Note:- If visitors are more than five, please attach separate sheet in the prescribed format and furnish all requisite information.

2. The said visitor/visitors is/are my personal friend(s)/relation(s)/known to me personally and I take full responsibility for him/her/them.

Yours sincerely,

Signature: _____
Name of Member : _____
Division No. _____
IC No. : _____
Tel.No./Mobile No. _____

Instructions:

- (i) DVG passes will be issued only to the following categories :-
 - (a) Sitting MLAs/MLCs; (b) Chief Ministers/State Ministers; (c) Former Ministers in Central Government; (d) Spouse, Son(s)/Daughter(s) of sitting Members of Rajya Sabha; (e) Governors of States; (f) High Officials; (g) Men of standing in public life; (h) Members of the Diplomatic Corps; and (i) Distinguished Visitors from foreign countries.
- (ii) Members are requested not to apply for Distinguished Visitors Gallery pass in respect of other categories of persons.
- (iii) This application should be submitted in Notice Office by 3 p.m. on the working day previous to the date of sitting for which the admission pass (es) is/are required. **The application for same day DVG Pass may be made for emergent cases only, specifying the reason (to be indicated in the box) for not applying within the prescribed time limit.**
- (iv) This application will not be entertained if all the particulars required above have not been furnished.
- (v) Children below 10 years of age are not allowed admission to the Gallery.
- (vi) **DVG passes may be collected directly from the Centralised Pass Issue Cell (CPIC), Rajya Sabha.**

RECOMMENDATION OF NOTICE OFFICE

1. **Date & Time of visit :**
2. **No. of persons :**

**(UNDER SECRETARY)
NOTICE OFFICE**

CPIC (Rajya Sabha), Parliament House

DETAILS OF VISITOR(S) FOR WHOM DISTINGUISHED VISITOR'S GALLERY (DVG) PASS (ES) IS/ARE REQUIRED

<u>Sl. No.</u>	<u>Full Name of Visitor(s) (in BLOCK LETTERS)</u>	<u>Full Name of Father/Husband (in BLOCK LETTERS)</u>	<u>Age</u>	<u>Occupation</u>	<u>Permanent Address(es) of the Visitor(s)</u>	<u>Delhi Address(es) of the Visitor(s)</u>	<u>Nationality and Passport No. with Photocopy of Passport (for foreigners only)</u>
1.							
2.							
3.							
4.							
5.							

Signature: _____

Name of the Member: _____

Division No.: _____

IC No.: _____