

**RAJYA SABHA SECRETARIAT**

**APPLICATION FORM FOR PUBLIC GALLERY (PG) PASS**  
**(for Sitting Members)**

Date: \_\_\_\_\_

To,  
The Secretary-General,  
Rajya Sabha.

Sir,

Kindly provide me PG pass(es) for the persons, as per the details mentioned in the format overleaf, to watch the proceedings of the Rajya Sabha for the sitting to be held on \_\_\_\_\_.

*Note:- If visitors are more than five, please attach separate sheet in the prescribed format and furnish all requisite information.*

2. The said visitor/visitors is/are my personal friend(s)/relation(s)/known to me personally and I take full responsibility for him/her/them.

3. Whether pass is to be handed over to the Member or to any person authorized by him/her: YES/NO  
If so, the name of the person so authorized along with his/her ID Proof \_\_\_\_\_

Yours sincerely,

Signature: \_\_\_\_\_  
Name of Member : \_\_\_\_\_  
Division No. \_\_\_\_\_  
IC No. : \_\_\_\_\_  
Tel.No./Mobile No. \_\_\_\_\_

**Instructions:-**

- (i) This application should be submitted in Notice Office by 3 p.m. on the working day previous to the date of sitting for which the admission pass (es) is/are required.
- (ii) The application will not be entertained if all the particulars required above have not been furnished.
- (iii) Children below 10 years of age are not allowed admission to the Gallery.
- (iv) The pass shall not be handed over to the visitors directly, but will be handed over to the Member making the request or any person authorized by him/her in writing.

**RECOMMENDATION OF NOTICE OFFICE**

1. Date & Time of visit
2. No. of persons :

**(UNDER SECRETARY)**  
**NOTICE OFFICE**

**CPIC (Rajya Sabha), Parliament House.**

**DETAILS OF VISITOR(S) FOR WHOM PUBLIC GALLERY (PG) PASS (ES) IS/ARE REQUIRED**

<b><u>Sl. No.</u></b>	<b><u>Full Name of Visitor(s) (in BLOCK LETTERS)</u></b>	<b><u>Full Name of Father/Husband (in BLOCK LETTERS)</u></b>	<b><u>Age</u></b>	<b><u>Occupation</u></b>	<b><u>Permanent Address(es) of the Visitor(s)</u></b>	<b><u>Delhi Address(es) of the Visitor(s)</u></b>	<b><u>Nationality and Passport No. with Photocopy of Passport (for foreigners only)</u></b>
1.							
2.							
3.							
4.							
5.							

Signature: \_\_\_\_\_

Name of the Member: \_\_\_\_\_

Division No.: \_\_\_\_\_

IC No.: \_\_\_\_\_