

**RAJYA SABHA SECRETARIAT**  
**NOTICE OFFICE**

**APPLICATION FORM FOR PHOTO IDENTITY CARD OF CO-TERMINUS STAFF**

1. Name in full: \_\_\_\_\_  
(IN BLOCK LETTERS)
2. Date of Birth: \_\_\_\_\_
3. Designation: \_\_\_\_\_
4. Place of posting  
alongwith Office Address: \_\_\_\_\_
5. Employee Number: \_\_\_\_\_
6. Residential Address: \_\_\_\_\_
7. Previous Identity Card No.  
[if issued (enclose photocopy)] \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Tel./Mobile No. \_\_\_\_\_

E-mail id: \_\_\_\_\_

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**FOR OFFICE USE**

Issued Photo Identity Card No. \_\_\_\_\_ in favour of (Name) \_\_\_\_\_

Designation \_\_\_\_\_ valid upto \_\_\_\_\_

Reason for issue:      New Card/@Loss of Card/#Damage of Card  
                                 Any other Reason \_\_\_\_\_

**UNDER SECRETARY**  
**NOTICE OFFICE**

@ Attach copy of FIR/NCR  
# Original Card should be attached.